



Function and group booking confirmation

Event/Occasion

Date of reservation Number of persons

Name Company name

Contact person

Contact address

Phone Fax Email

Payment will be made by cheque visa mastercard invoice

Arrival time When would you like to be seated?

Aperitif

White wine Red wine.....

Other beverages Beer Coffee,Tea

Menu

.....

Do you require special flowers? yes no

Do you require menu cards? yes no

Do you need a table plan? yes no

Deposit requirements Your booking will be confirmed on a prompt payment of 25% from the quoted price.

Payment terms The balance will be due 7 days after the function.

Cancellation policy A reduction in numbers attending from the original booking will be accommodated up to 48 hours before the function. After this time 100% of the full menu price will be charged.

Signed Date

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